



PCCFOA

Pierce County Clerks' & Finance Officers' Association

PCCFOA Meeting Minutes
August 21, 2024 - 12:00 PM
City of Dupont - City Council Room
1700 Civic Drive - Dupont, WA 98327

Members present: Sadie Schaneman (Bonney Lake), Kandice Besaw (Bonney Lake), Debbie McDonald (Bonney Lake), Michelle Converse (Sumner), Hannah Scholl (Auburn), Treva Zumek (Buckley), Marci Miess (Dupont), Karri Muir (Dupont), and Kathy Linnemeyer (Yelm).

a. Call to Order

President Sadie Schaneman called the meeting to order at 12:00 PM.

b. Welcome and Introductions

Members took turns introducing themselves.

c. Approval of June 27, 2024, Meeting Minutes

Treva Zumek moved to approve the June 27, 2024; meeting minutes as presented.
Seconded by Debbie McDonald. Voice vote was taken and carried 9-0.

d. Approval of the August Treasurer's Report

Hannah Scholl moved to approve the August 2024 treasurer's report as presented.
Seconded by Treva Zumek. Voice vote was taken and carried 9-0.

e. Approval of the August Scholarship Committee Report

Karri Muir moved to approve the August 2024 scholarship committee report as presented. Seconded by Kathy Linnemeyer. Voice vote was taken and carried 9-0.

Member Kandice Besaw reviewed the report, asked for feedback regarding the scholarship flyer that was emailed in June and spoke about potential changes in membership dues for 2025.

Due to a limited budget, member Marci Miess thanked the committee for awarding her a scholarship, which made it possible for her to attend training.

f. Other Discussion Items

President Schaneman reviewed the PCCFOA SharePoint site discussion from the

prior meeting. Treva will continue work to set up the site and discuss progress made at the next meeting.

Other group discussion included a follow-up on a previously approved paid training class that is currently being put together and the possibility of forming an education committee.

g. Round Table Discussion on Public Disclosures

Members discussed and shared their viewpoints, including:

- How to manage repeat and first amendment requestors.
- Conducting brainstorming Zoom calls.
- Benefits and drawbacks of various redacting and records management programs, such as GovQA, NextRequest, Civicplus, etc.
- Fee schedules and their application in conjunction with records requests.

h. Next Meeting

President Schaneman noted the city of Fife will be hosting the next meeting on October 16, 2024.

i. Adjournment

With no objection, President Schaneman adjourned the meeting at 1:28 PM.

Sadie A. Schaneman

Sadie Schaneman, President